



Jelili Ayorinde

Date of birth: 06/08/1963 | **Nationality:** Nigerian (Nigeria) | **Email address:**

jokadh@gmail.com | **Address:** Osho Street, 100261, Oshodi Lagos, Nigeria (Work)

WORK EXPERIENCE

03/05/2021 – CURRENT Lagos, Nigeria

TUTOR/SYSTEMS MANAGER EIGHTELMs SYSTEMS TECHNOLOGIES

- manage and maintenance of computers and other ICT systems
- Teaching web design for beginners
- manage the library resources attached to the institute

08/04/2013 – 03/05/2021 Lagos, Nigeria

SYSTEMS MANAGER EIGHTELMs SYSTEMS TECHNOLOGIES

- manage all computers & ICT systems
- web design
- conversing for new project and monitoring the existing ones to its completion
- regular project site visitation to ensure clients get the best at the end of the project.

05/04/2004 – 02/04/2007 Abeokuta, Nigeria

SYSTEMS LIBRARIAN FEDERAL COLLEGE OF EDUCATION, ABEOKUTA, NIGERIA

- manage and maintenance all computer systems in the library - instal, troubleshoot and repair of any faulty computers
- occational book cataloguing
- teaching user education for the new intakes

04/2000 – 05/04/2004 Abeokuta, Nigeria

LIBRARY OFFICER FEDERAL COLLEGE OF EDUCATION ABEOKUTA

- supervision of circulation desk task, making sure users get the best of library services in the area of borrowing & returning of books
- relations with book publishers suppliers
- supervissions of daily book shelving
- engaged in shelf-reading/shelf-tiding, making sure books are placed in their correct location on the shelf

06/04/1988 – 04/04/2000 Abeokuta, Nigeria

LIBRARY ASSISTANT FEDERAL COLLEGE OF EDUCATION

- issue, renew, and retur of book and other library materials at the circulation desk
- daily book shelving
- registering students and other library patron to use the library
- compile library defaulter's list
- taking library use statistics

EDUCATION AND TRAINING

05/03/2001 – 05/08/2002 Abeokuta, Nigeria

POSTGRADUATE DIPLOMA (COMPUTER SCIENCE) Federal College of Agriculture Abeokuta

Website <https://funaab.edu.ng>

02/09/1996 – 05/06/2000 Abeokuta, Nigeria

BACHELOR OF LIBRARY AND INFORMATION STUDIES University of Ibadan

Website <http://www.ui.edu.ng>

07/06/2004 – 03/05/2005 Abeokuta, Nigeria

CERTIFICATE IN ECOMPUTING (WEB PROGRAMMING OPTION) NIIT

08/01/2018 – 30/03/2018 Lagos, Nigeria

CERTIFICATE IN SOLAR ENERGY DESIGNS AND INSTALLATIONS TRIDENT TECHNOLOGIES

04/03/2019 – 28/06/2019 Lagos, Nigeria

CERTIFICATE IN SOLAR ENERGY DESIGNS AND INSTALLATIONS Neonet wireless

Website <https://neonetwirelessng.blogspot.com>

● **LANGUAGE SKILLS**

Mother tongue(s): **YORUBA**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	B1	B1	B1	B1	B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● **DIGITAL SKILLS**

Programming

Java | PHP | Python

Web Design

Web Design | CSS | HTML | Beginner JavaScript for WebDevelopment | jQuery

Personal Skills

Motivated | Organizational and planning skills | Microsoft Powerpoint | Team-work oriented | Written and Verbal skills

Office

Microsoft Word | Microsoft Excel